



UCMERCED FACILITIES MANAGEMENT

MINOR CAPITAL PROJECT WORKFLOW

UC Facilities Manual References

Minor Capital Project:

-Under \$35,000: No R&A Form Requirement
-\$35,000-\$750,000: R&A Form Requirement (Including EIC & Project Schedule)

Major Capital Project:

-Above \$750,000: PPG Form Requirement (Including CIB, CEQA / EIS / EIR / EIC, Project Schedule, & Pro Forma)

Bidding and Construction Contract:

-Informal Bidding without Prequalification: \$50,000-\$300,000
-Informal Bidding with Prequalification: \$300,000-\$640,000
-Formal Bidding: Over \$640,000

-Construction Contract Forms: Long Form (Must Be Used in Formal Bidding), Mini Form / Brief form, JOC (Job Order Contract)

Builder's Risk Insurance Goes By Construction Cost:

Under \$200,000: Contractor's Builder's Risk
\$200,000 or Over: UC Mandated Builder's Risk
Current UC Builder's Risk: Willis Towers Watson

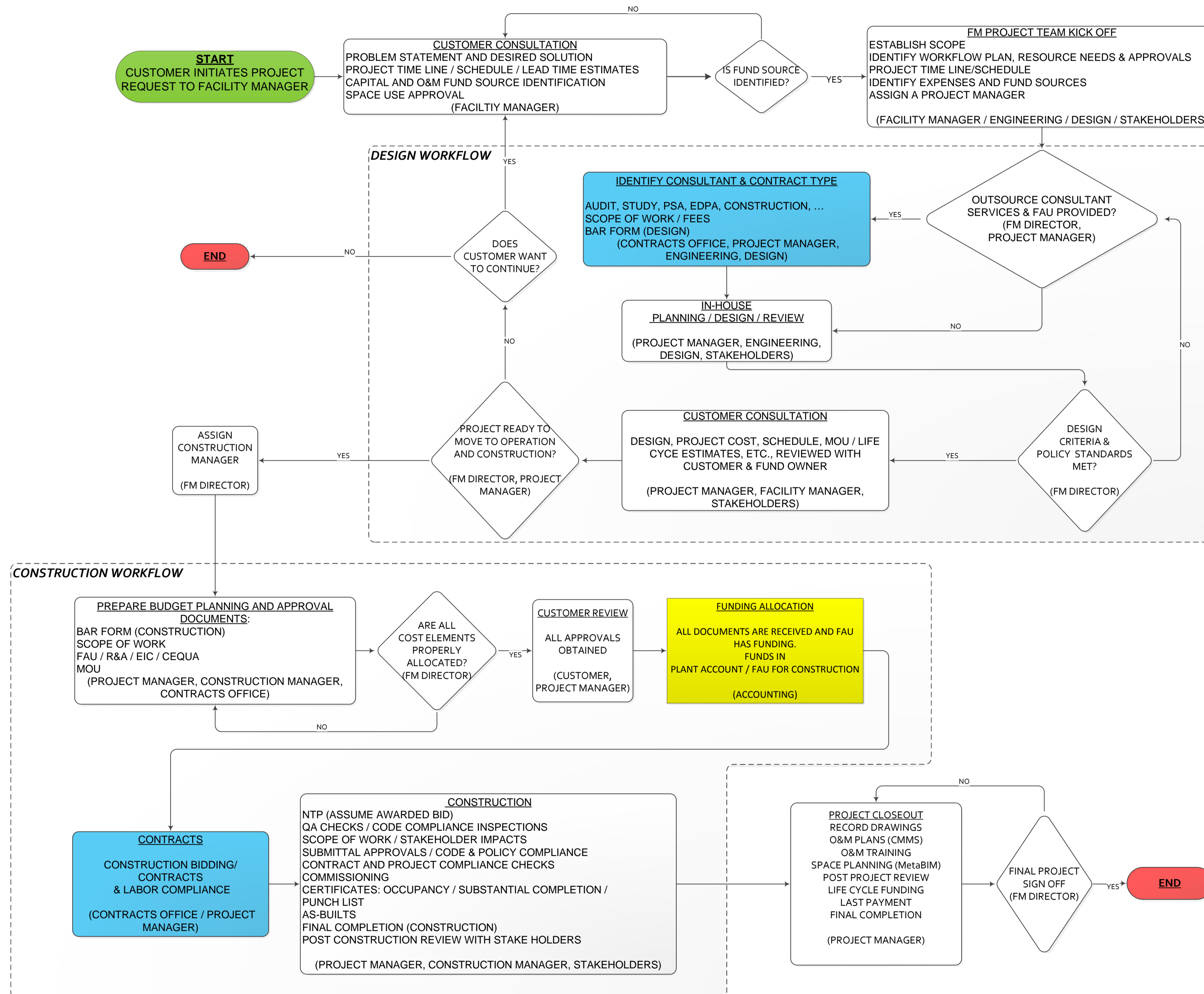
Bonding Requirements:

Payment Bond; projects over \$25,000
Performance Bond; projects over \$50,000
Bid Bond; projects over \$640,000

Design Agreements:

PSA: Professional Service Agreement
EDPA: Executive Design Professional Agreement;
Request for Quotation required if fee is over \$100,000. EDPA required for construction.

- Acronyms:
- UCM: University of California, Merced
 - FM: Facilities Management
 - AP: Administrative Professional
 - NTP: Notice to Proceed
 - TCO: Temporary Certification of Occupancy
 - NOC: Notice of Completion
 - R&A: Renovations and Alternation
 - PPG: Project Planning Guide
 - CIB: Capital Improvement Program Budget
 - CEQA: California Environmental Quality Act
 - EIS/EIR: Environmental Impact Statement / Environmental Impact Report
 - LRDP: Long Range Development Plan
 - EIC: Environmental Impact Classification
 - DSA: Division of State Architect
 - BAR: Business Agreement Request From
 - QA: Quality Assurance
 - MOU: Memorandum of Understanding
 - PSA: Professional Services Agreement
 - EDPA: Executive Design Professional Agreement
 - FAU: Full Accounting Unit
 - O&M: Operations and Maintenance
 - OMP: Operation and Maintenance of Plant (Funding)



NOTES